



(IMRF) Adult Tennis Program Coordinator

Posting Date: 06-26-2018
Closing Date: Open until filled
Agency: Fox Valley Park District
Website: www.foxvalleyparkdistrict.org
Location: Vaughan Athletic Center
Salary: \$30.00+/hr Group Lessons. Depending on Qualifications (IMRF Position)
\$60.00+/hr Private Lessons

Qualifications: Seeking a dynamic tennis professional with proven leadership skills, organizational skills, and the ability to coordinate and expand a large adult tennis program. Individual must meet minimum requirements of training and experience to include college level play and/or pro circuit level play, teaching and/or coaching experience, and USPTA or USPTR certification required. This position requires a thorough and current knowledge of the tennis business, USTA, and techniques of tennis programming and instruction.

A graduate of an accredited university is preferred, with a minimum of 10 years experience as an instructor or tennis administrator, and a competitive tennis playing background including USTA and college level play. Individual must possess strong organizational and communication skills and have the ability to develop and carry out the program goals and curriculums.

Duties: Under the supervision of the Tennis Manager, this position is responsible for the overall quality and development of FVPD adult tennis programs, instruction, and supervision. This position will include a strong focus on the recruitment, development and retention of travel team players. This position will include a strong focus on adult program development both indoors and outdoors. This position will include on court group instruction and off court administrative duties as assigned. This is an at-will position.

***This position will involve daytime, evening and weekend hours during the indoor season with daytime, evening and weekend hours in the outdoor season.**

The Fox Valley Park District is a dynamic and growing park district that serves a diverse population of more than 233,000 people. Recognized as an Illinois Distinguished Agency, Fox Valley holds the nation's highest honor as the 2009 National Gold Medal Award winner for excellence in park and recreation management. Serving the communities of Aurora, Montgomery and North Aurora, the District maintains 165 parks and 48 miles of inter-connected regional trails amid 2,500 acres of parkland. Connected by the Fox River, our communities are tied together by the District's commitment to promote vibrant, healthy lifestyles through fun and safe recreation opportunities that are environmentally and fiscally responsible. The Fox Valley Park District ... Where Fun Begins!

Please complete an online employment application at our website.

Contact: Brad Schmidt, Tennis Manager Phone: (630) 907-8067
Address: 2121 W. Indian Trail Rd, Aurora, IL 60506 Fax: (630) 907-9661
Contact E-mail: bschmidt@fvpd.net

***The Fox Valley Park District is an Equal Opportunity/Affirmative Action Employer.
Minority candidates encouraged to apply.***

